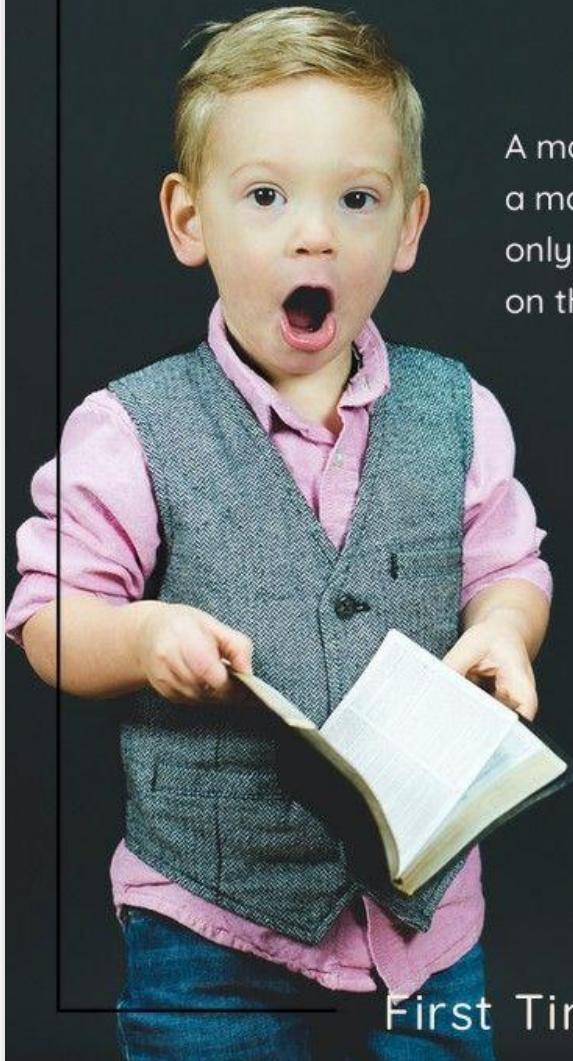


<https://www.lean4u.net/first-time-managers>



A man should never be appointed into a managerial position if his vision focuses only on people's weaknesses rather than on their strengths - Peter Drucker

First Time Manager



WORKSHOP

First Time Manager

Who it is for

To anyone who is exploring a career move into management, or who has been promoted or hired into a management role for the first time.

What it is about

Most new managers don't realize how much their new role differs from that of an individual contributor. Often, they have misconceptions about what managing entails, and they may be surprised to learn that the skills and methods required for success as an individual contributor and those needed for success as a manager are very different.

This training has for objectives to clarify what managers really do. It also points to the typical demands and constraints of a manager's job. Finally, it describes strategies for dealing with common mistakes of first-time managers.

Program overview

Introduction –

This workshop will give you the tools and frameworks you need to understand a manager's role, recognize and address the challenges of a **First-Time Manager** and to understand the different expectations that your direct reports, your peers, and your boss have of you, and how to balance these effectively.

This is an opportunity to improve your skills in an area where most companies fall short.

Course content –

In this workshop we will cover:

- ✓ Understanding a manager's role:
 - Distinguish between myths and truths about management,
 - Recognize the typical constraints and demands that a manager must deal with,
 - Determine the best strategies for dealing with common mistakes of a **First-Time Manager**, in a given scenario,

- ✓ Challenges:
 - Recognize how to establish credibility with your employees when you are a **First-Time Manager**,
 - Match techniques for managing former co-workers to examples that demonstrate their effective use,
 - Use techniques for working with former co-workers as their new manager,
- ✓ Meeting expectations:
 - Recognize how to meet organizational expectations as a **First-Time Manager**,
 - Determine the best response to conflicting expectations in a given scenario,
 - Identify examples of steps first-time managers can take to build productive relationships with their new bosses.

Duration –

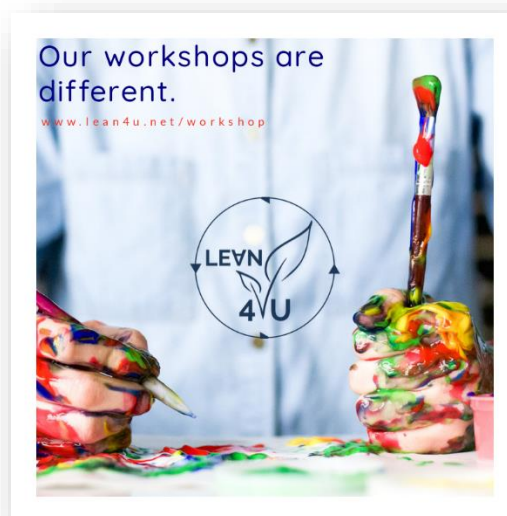
This is a 2-hour online and interactive workshop. Upon request, the content of this workshop can be split into different chapters and provided through online dedicated sessions.

What is unique about this program

- The tools: these are practical tools that have been used in hundreds of assignments by consultants and executives.
- The focus on practice: you will be working on real problems from real organisations, including your own.

Contact

For more information and to register, please contact info@lean4u.net or via our contact form [here](#)
Ask for a quote request [here](#) or book a free 30-min. consultation [here](#)





About Lean4U

Why Lean4U

"You are so complicated to do business with!" – How many times inside out have you heard this? This is a fact, the vast majority of companies - either small, medium or large, struggle with simplicity. In other terms, companies lack this agility and flexibility required to give the customer a good reason to come back and enhance customer advocacy.

Lean4U was born with the intention of truly driving simplicity.

Who we are

The Lean4U leadership team is about multi-language people bringing 20+ years of experience in multinationals in area such as Customer Service, Sales Operations, Supply Chain, Logistics, Processes Excellence and Strategy overall.

We promote our consulting activity under the logo Lean4U and website www.Lean4U.net

What we believe in

"Small steps, big returns, ..." – It's not about making big changes, it's about taking actions driving results, every day.

... with the right talent" – A successful application of Lean starts by understanding that improving methods does not mean that people will automatically alter their attitude towards change. This requires developing the right talent on your team to accept changes positively.

What we are passionate about

Simplicity! And of workshop Lean Office, including a high dose of management skills – Leadership, Communication, Emotional Intelligence (EI) and Coaching & Mentoring being at the top of our list.

The combination of the two of them, Lean Office and Management skills, is the path to success.

What we are aiming to

Our reward is to know that we helped you make it happen in meeting your business objectives focusing on Lean Office and management skills, and creating a work environment satisfactory, enriching and rewarding.

What our targeted audience is

From a process perspective, any support functions- or "office-based functions" of any small, medium and large organization such as Customer Service, Human Resources, Accounting, Purchasing, or even Sales & Marketing.

Basically, anyone who understands why creating a great workplace matters and is willing to learn how!